

Volunteer Application Form: Home-Start Renfrewshire and Inverclyde

Home-Start is committed to safe recruitment practice as an important part of safeguarding and protecting children and vulnerable adults



Confidential: If you have difficulty completing this form, please ask your Home-Start co-ordinator for assistance

Name			
Address (Including postcode)			
Home Telephone No.		Mobile No.	
Email Address			
PLEASE GIVE INFORMATION ABOUT YOUR EXPERIENCE OF PARENTING OR ANY CONTACT YOU MAY HAVE HAD WITH CHILDREN AND FAMILIES. (Continue on a separate sheet if necessary) E.g. What did/do you find enjoyable or challenging about parenting/parenting experience?			
PLEASE GIVE DETAILS OF ANY INFORMATION THAT MAY SUPPORT YOUR APPLICATION. (Include any relevant skills, interests, past employment/voluntary work) (Continue on a separate sheet if necessary)			
REFERENCES: Please give the name & address of 2 referees that you have known for a minimum of 2 years (not a relative), include at least 1 professional reference, (previous employer wherever possible; alternatively, school, college or other professional such as a religious leader or a volunteer supervisor) who may be contacted by Home-Start. Please ask permission prior to giving referee details and confirm full address with them			
Referee 1	Referee 2		
Name: Address: Email: <i>(Please ensure the email address is completed)</i> Telephone: Time Known to this person: In what capacity:	Name: Address: Email: <i>(Please ensure the email address is completed)</i> Telephone: Time Known to this person: In what capacity:		

The minimum time commitment we ask of volunteers is 2-3 hours per week on a regular basis for at least one year with occasional additional time for training and support/supervision is this manageable? Yes/No

What is your ethnic group? (Please choose one option that best describes your ethnic group or background.)			
White <input type="checkbox"/> Scottish <input type="checkbox"/> English <input type="checkbox"/> Welsh <input type="checkbox"/> Northern Irish <input type="checkbox"/> Irish <input type="checkbox"/> British <input type="checkbox"/> Gypsy or Traveller <input type="checkbox"/> Prefer not to say Other _____	Mixed/Multiple ethnic groups <input type="checkbox"/> White & Black Caribbean <input type="checkbox"/> White & Black African <input type="checkbox"/> White & Asian <input type="checkbox"/> Prefer not to say Other _____	Asian/Asian British <input type="checkbox"/> Indian <input type="checkbox"/> Pakistani <input type="checkbox"/> Bangladeshi <input type="checkbox"/> Chinese <input type="checkbox"/> Prefer not to say Other _____	Black/African/Caribbean/Black British <input type="checkbox"/> African <input type="checkbox"/> Caribbean <input type="checkbox"/> Prefer not to say Other _____ Other Ethnic group <input type="checkbox"/> Arab <input type="checkbox"/> Prefer not to say Other _____
What type of transport would you use? Car <input type="checkbox"/> Public Transport <input type="checkbox"/> Other <input type="checkbox"/>			

As volunteers are in a privileged position visiting families in their own homes and have contact with young children, Home-Start has a responsibility to ensure that no one becomes a volunteer who would misuse this trust. Therefore, it is essential that you complete and sign this form.

Name:	
Have you had any personal contact with Social Services/Social Work Department or NSPCC in connection with children in your care? Have any of your children been subject to a child protection, child in need plan or assessment?	Yes/No
Do you consider yourself to have a disability or health condition and if so, what adjustments could Home-Start provide to enable you to volunteer? (Please provide details, continue on a separate sheet if required)	Yes/No
Have you ever been dismissed from any paid or voluntary work?	Yes/No
Have you ever been arrested or had contact (e.g. received a warning/caution/ attended court) with the police for any type of criminal offence?	Yes/No
Are there any matters outstanding which may lead to a criminal prosecution?	Yes/No
If you answer yes to any of the above question, please give details:	
If you do not declare existing or spent cautions or convictions, you may not be selected. However, if you declare any of the above it may still be possible to become a volunteer.	
I know of no reason why I would be unsuitable to be a Home-Start volunteer. I will report any changes in my circumstances which may affect my role*	Yes/No

I give permission for Home-Start Renfrewshire and Inverclyde to carry out checks e.g. (DBS/PVG/Access N) at enhanced level or other checks with the appropriate agency. I understand that failing to declare my involvement no matter how minor, with the Police/ Criminal Justice system may result in my being deemed unsuitable as a volunteer. I understand that my national insurance number will be required and that personal information about me will be held in records (including electronic records) some of which may be sensitive information such as age, race, gender, disability and that this information may be used for monitoring purposes.

I agree to the scheme holding this information and understand that I may ask to see my records at any time.

Signed: _____ Date: _____

Candidates are required to disclose any unspent convictions or cautions and any spent convictions for offences included in Schedule A1, 'OFFENCES WHICH MUST ALWAYS BE DISCLOSED' of the Rehabilitation of Offenders Act (Exclusions and Exceptions) (Scotland) Amendment Order 2015. Candidates are not required to disclose spent convictions for offences included in Schedule B1, 'OFFENCES WHICH ARE TO BE DISCLOSED SUBJECT OT RULES' until such time as they are included in a higher-level disclosure issued by Disclosure Scotland. As you will be joining the Protection of Vulnerable Groups scheme, detail of any criminal convictions or cautions found will be passed onto to Home-Start Renfrewshire and Inverclyde. Therefore, it is important that you highlight any issue we need to be aware of on your application form.

If something is highlighted on your disclosure, we will discuss this with you in confidence. Following the meeting a decision will be made as to whether we can proceed with your application. If you have any concerns, please discuss this further with Home-Start Renfrewshire and Inverclyde member of staff.

From time to time we would like to keep you up to date with Home-Start news/events. Please tell us whether you are happy to receive this information and indicating how you would like us to contact you by ticking the relevant boxes below:

I give permission for Home-Start Renfrewshire and Inverclyde to contact me about news/events: Yes / No

By: email

phone

SMS

post

And finally: How did you hear about us?

Sign:

Date:
